



**COMMISSION MEETING**  
**MINUTES**  
**JULY 11, 2022 – 7:00 P.M.**  
**BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on July 11, 2022, at 7:00 PM, at the Bridgeville Public Library and via Zoom.

The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
John Tomeski	Commissioner
Tom Moran	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Burke Parke	Chief of Police

**CALL TO ORDER:**

The meeting was called to order by Commission President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present to conduct Town business.

**CORRESPONDENCE:**

Flyer for July 22, 2022, Kiwanis BBQ Fundraiser for the Apple Scrapple Festival.

**FINANCIALS STATEMENTS:**

Town Manager DeBussy read the following information from the June Financial reports:

Balance Sheet-

- General Fund-\$ 3,247,696
- All Accounts - \$ 7,022,615 (increase \$586,983 from June)

Accounts Receivable - \$ 177,410.79 (Increase mainly due to the second round of ARPA Fund.)

- Budget Report Target -100% (12 months into the budget year)
- Income - \$ 2,182,747 (Income at 102.7% of the budget)
- Expenses - \$1,985,645 (Expenses 96.5% of the budget) Net Income -\$197,102

Accounts Payable-

- The Town paid bills totaling \$106,826.98 during June.

**TOWN REPORTS:**

Town Department reports were reviewed and discussed by the Commissioners, Town Manager DeBussy, and Chief Parker.

**CITIZENS PRIVILEGE:**

Marian Chituck-311 Walnut Street-Ms. Chituck made complaints regarding the damaged and uneven sidewalks around town. Ms. Chituck would like Code Enforcement to handle the situation in a more expedited manner.

Pat Correll- 421 South Main Street- Ms. Correll would like to thank the Commission and the Police Department for all they have done recently. She is excited to see the Town move forward in a positive direction.

Doug Andersen-310 Market Street- Mr. Andersen is concerned with the lack of police patrols in the Market Street area. Mr. Andersen was asked to speak to Chief Parker about his concerns.

Jacqueline Vogel-124 Widgeon Way-Ms. Vogel made complaints regarding the sidewalks in Heritage Shores.

**OLD BUSINESS:**

There was none.

**NEW BUSINESS**

**Presentation on Redistricting Ordinance-John Laznik**

Town Manager DeBussy stated that John Laznik, Center for Applied Demography and Survey Research, was present to make a

presentation. Mr. Laznik gave a presentation regarding how the data collected during the 2020 Census helped determine the proposed new districts. Proposed limits for the reappointment split the districts into five new sections, numbered from South to North. The South to North direction was determined by a coin toss.

A motion was made to adopt the ordinance by Commissioner Smith; 2<sup>nd</sup>- Commissioner Moran; motion carried. 5 Yes Votes, 0 No Votes.

## **NEW BUSINESS**

### **Heritage Shores Phase 3B Revisions**

Town Manager DeBussy stated that Demetrius Kaouris, attorney for Passwaters Farms LLC, was present to answer any questions regarding the amendments to Phase 3B. Mr. Kaouris stated that some lots will be extended, decreasing the count of this phase by 16 lots.

Commissioner Smith made a motion to approve the Phase 3B revisions; the 2<sup>nd</sup> – Moran; motion carried. 5 Yes votes, 0 No Votes.

## **NEW BUSINESS**

### **Heritage Shores New Phase 4F**

Town Manager DeBussy stated that Demetrius Kaouris, attorney for Passwaters Farms LLC, was present to make a presentation on the new Heritage Shores Phase 4F. Mr. Kaouris stated that the area will comprise 120 single-family lots.

Commissioner Smith made a motion to approve Phase 4F; 2<sup>nd</sup> – Tomeski; motion carried. 5 Yes votes, 0 No Votes.

## **NEW BUSINESS**

### **Board of Adjustment Member Application Appointment**

A motion was made to appoint Steve Greer, 7 Grey Fox Lane, to the Board of Adjustment.

Commissioner Smith made a motion to appoint Mr. Greer to the Board of Adjustment; 2<sup>nd</sup> – Moran; motion carried. 5 Yes votes, 0 No Votes.

**NEW BUSINESS**

**Grant-In-Aid/Donations**

There were none.

**NEW BUSINESS**

**Misc.**

There was nothing discussed.

**INTRODUCTION OF RESOLUTION/ORDINANCES:**

Commissioner Smith introduced an ordinance to amend Chapter 128; to increase the fees on water usage. A public hearing will be in August.

**GOOD OF THE ORDER:**

Commissioner Saunders thanked Chief Parker and Police Department staff for their service. Commissioner Saunders also thanked President Carey for facilitating a conversation with the Town Historical Society.

Commissioner Tomeski was approached by a resident regarding the water draining system and erosion in the cemetery.

President Carey thanked Town Manager DeBussy for her recent grant accomplishments. President Carey also thanked Senator Wilson, Representative Vanderwende, and Representative Pettyjohn for assisting with the Bond Bill.

Town Manager DeBussy gave an update on the Town Solicitor ad; six applications were received.

Town Manager DeBussy thanked John Laznik for working with the Town during the redistricting process.

**ADJOURNMENT:**

Motion to adjourn the meeting at 8:10 PM. Smith; 2nd – Moran; motion carried.

5 Yes votes, 0 No Votes.

Respectfully submitted,

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Marlene Saunders, Commission Secretary

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Shelley Lambden, Transcriptionist